

Pursuant to due call and notice thereof, the City Council for the City of St. Joseph met a workshop setting on Monday, December 15, 2025, at 5:00PM in the St. Joseph Government Center.

Members Present: Mayor Adam Scepaniak, Councilmembers Adam Schnettler, Andrew Mooney, Kevin Kluesner, Kelly Beniek

City Representatives Present: City Administrator David Murphy, Finance Director Lori Bartlett, Public Works Director Ryan Wensmann, Police Chief Dwight Pfannenstein, City Engineer Bryce Johnson, Community Development Director Nate Keller, City Clerk, Kayla Klein

Feasibility Report Presentation for the 2026 Street & Utility Improvement Project: Bryce Johnson with SEH, Inc. presented the results of the Feasibility Report for the 2026 Street & Utility Improvement Project. Acceptance of the report and calling for the public improvement hearing will be on the regular city council meeting following the work session. The improvement includes:

Street resurfacing in parts of the College Subdivision 2<sup>nd</sup> Addition (Callaway Street E), Rivers Bend Subdivision (Jade Road), MJH Subdivision (Ridgewood Court), Liberty Point Subdivision (Dale Street), Buettner Business Park Subdivision (Elm Street E, 15<sup>th</sup> Avenue NE), Borgert Industrial Park Plat 2 Subdivision (Elm Street E, 19<sup>th</sup> Avenue NE), Rennie Subdivision (19<sup>th</sup> Avenue NE), Northland Heights Subdivision (Iris Lane, 13<sup>th</sup> Avenue NE, 14<sup>th</sup> Avenue NE, Jasmine Lane E), parking lot improvements at Klinefelter Park, trail/sidewalk improvements and street resurfacing improvements in parts of the Cloverdale Estates 2<sup>nd</sup> Addition Subdivision (Baker Street), and street and utility improvements in parts of the Foxmore Hollow Subdivision (1<sup>st</sup> Avenue SW, Foxmore Way, 2<sup>nd</sup> Avenue SW), Reischls Hillside Estates subdivision (Hill Street W, 2<sup>rd</sup> Avenue SW), Morningside Acres Second Addition Subdivision (Iverson Street W, Morningside Loop).

The work session was adjourned at 5:48PM.

Kayla Klein  
City Clerk

Pursuant to due call and notice thereof, the City Council for the City of St. Joseph met in regular session on Monday, January 5, 2026, at 6:00PM in the St. Joseph Government Center.

Members Present: Mayor Adam Scepaniak, Councilmembers Adam Schnettler, Andrew Mooney, Kevin Kluesner, Kelly Beniek

City Representatives Present: City Administrator David Murphy, Finance Director Lori Bartlett, Public Works Director Ryan Wensmann, Police Chief Dwight Pfannenstien, City Engineer Randy Sabart, Community Development Director Nate Keller, City Clerk, Kayla Klein

Public Comments: None

Approve Agenda: **Kluesner moved to approve the agenda; seconded by Beniek and passed unanimously.**

Consent Agenda: **Scepaniak moved to approve the consent agenda; seconded by Kluesner and passed unanimously.**

- a. Minutes – **Requested Action:** Approve the minutes of December 15, 2025.
- b. Bills Payable – **Requested Action:** Approve Check Numbers 62663-62725, Payroll & Account Payable EFT #3557-3584; ACH Accounts Payable #2400053-2400100; Regular Pay Period 26.
- c. 2026 Pay Equity Report – **Requested Action:** Approve 2026 Pay Equity Report.
- d. Payment Application #3, Final Payment – **Requested Action:** Approve the final payment application for the 2024 Street Improvement Project in the amount of \$49,740.44 to Knife River Corporation.
- e. Payment #7, CSAH 133 Roundabout – **Requested Action:** Approve the 7<sup>th</sup> payment application for the CSAH 133 roundabout/Elm St Extension in the amount of \$6,874.33.
- f. Payment #5, CSAH 2 and MN Street Roundabout – **Requested Action:** Approve the 5<sup>th</sup> payment application for the CSAH 2 and MN Street Roundabout in the amount of \$6,051.27.
- g. Quarterly Gambling Reports – **Requested Action:** Accept the 3<sup>rd</sup> quarter 2025 gambling reports.
- h. CSB/SJU Community Engagement Intern – **Requested Action:** Approve CSB Intern, Betsy Solis Rosas, as the Community Engagement Liaison Inten for the 2026 spring semester.

Nomination and Appointment of Acting Mayor for 2026: Councilmember Kluesner nominated Councilmember Beniek for Acting Mayor. **Kluesner moved to approve Councilmember Kelly Beniek as Acting Mayor for 2026; seconded by Scepaniak and passed unanimously.**

Approval of the 2026 Annual Designations, Appointments, Depositories: Mayor Scepaniak presented the 2026 appointments, designations, and depositories. **Kluesner moved to approve the 2026 annual designations, appointments, and depositories. The motion was seconded by Beniek and passed unanimously.**

YMCA Community Center: Members of the council thanked community members, members of the capital campaign committee, Greg Gack with the YMCA, Jon Ruis with Ruis Consulting for their efforts in trying to make the community center successful. Unfortunately, the city has fallen short of the fundraising goal.

**Scepaniak moved to approve Resolution 2026-001 Terminating Amended and Restated Facility Lease Agreement with St. Cloud Area YMCA; seconded by Kluesner and passed unanimously.**

**Scepaniak moved to approve Resolution 2026-002 Terminating Contract with Ruis Consulting for Fundraising Efforts; seconded by Kluesner and passed unanimously.**

**Scepaniak moved to approve Resolution 2026-003 Terminating Contract Between City and HMA Architects, Ltd for St. Joseph Community Center; seconded by Kluesner and passed unanimously.**

**Scepaniak moved to approve Resolution 2026-004 Terminating Contract between City and W.Gohman Construction for St. Joseph Community Center; seconded by Beniek and passed unanimously.**

**Scepaniak made a motion authorizing staff to contact the State of MN to close the bonding award for the St. Joseph Recreation Center; seconded by Kluesner and passed unanimously.**

Department Reports: None

Mayor and Council Reports/Updates: None

Adjourn: **Kluesner made a motion to adjourn the meeting at 6:14PM; seconded by Beniek and passed unanimously.**

Kayla Klein  
City Clerk