



STAFF MEMO

Prepared by: City Clerk	Meeting Date: 1-5-26	<input type="checkbox"/> Consent Agenda Item <input checked="" type="checkbox"/> Regular Agenda Item	Agenda Item # 6
Reviewed by:	Item: Annual Appointments and Designations for 2026		

ACTION REQUESTED

Motion to approve the annual appointments and designations as presented for 2026.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION N/A

PREVIOUS COUNCIL ACTION

REFERENCE AND BACKGROUND Minnesota statute requires that certain appointments and designations be made at the first meeting of the year. Attached is the listing of suggested designations and appointments that have been made for 2026.

Appointments that had to be made for 2026 due to terms being up at the end of 2025 are highlighted in yellow.

The two members of the Planning Commission that will be appointed to the Joint Planning Board will be decided at the Planning Commission's first meeting of the year.

BUDGET IMPACT N/A

STAFF RECOMMENDED ACTION

Motion to approve the annual appointments and designations as presented for 2026.

SUPPORTING DATA/ATTACHMENTS

2026 Appointments and Designations

2026 Appointments and Designations

All terms are one year in length unless otherwise noted. Terms end December 31st of the cited year.

Board/Commission/Position	Meeting Schedule & Term Length	Current Term	Appointed Members
Acting Mayor		2026	
APO Policy Board	2nd Thursday, 5PM	Mayor [alternate]	Adam Scepaniak Kevin Kluesner
Building Inspector & Compliance Officer			Inspectron Inc
Convention and Visitor Bureau (CVB)	2nd Monday, 9AM, City Hall 3 year term	City Council Liaison 2026-2028 2026-2028 2026-2028 2024-2026 2024-2026 2025-2027 2024-2026 2026-2028 2024-2026 2025-2027	Adam Schnettler Melissa Blenkush Mary Bruno Peter Giltzer Aaron Rieland Carmen Welinski Ann Riesner Tamara Hennes-Vix BriAnne Hern Pia Lopez Leslie Lane
Economic Development Authority (EDA)	3rd Tuesday, 12PM, City Hall 6 year term	City Council Liaison 2025-2030 2024-2029 2024-2029 City Council Liaison EDA Director	Kelly Beniek Ross Huls Larry Hosch Joe Bye Kevin Kluesner Nate Keller
Emergency Services Director		Police Chief	Dwight Pfannenstein
Fire Department Officers	Fire Chief, 2 year term Assistant Fire Chief, 2 year term Captain, 2 year term	2025-2026 2026-2027 2025-2026 2025-2026 2026-2027 2026-2027 2026-2027	Jeff Taufen David Salzer Keith Louwagie Mike Folkerts Jake Richter Jack Taufen Andrew Kremer
Fire Relief Association		Mayor City Administrator	Adam Scepaniak David Murphy
Forester			Gary Donabauer

2026 Appointments and Designations

All terms are one year in length unless otherwise noted. Terms end December 31st of the cited year.

Board/Commission/Position	Meeting Schedule & Term Length	Current Term	Appointed Members
Hiring Committee (Department Heads Only)			City Council
Human Rights Advisory Board	St. Joseph Resident, 3 year term	2026-2028	Tayla DeMarce
Joint Planning Board	2nd Tuesday, 7PM, City Hall Meet As Needed	City Council Liaison Planning Commission Planning Commission City Council Liaison	Kelly Beniek Andrew Mooney
Park Board	4th Tuesday, 6:30PM, City Hall 3 year term	2025-2027	Keith Schleper
		2026-2028	Milton Hodge
		2026-2028	Andy Rennecke
		2026-2028	Jeff Buersken
		2025-2027 Park Board Director City Council Liaison	Elijah Stenman Rhonda Juell Adam Schnettler
Personnel Committee [Non Dept head]		Mayor City Council Liaison City Administrator	Adam Scepaniak Kelly Beniek David Murphy
Planning Commission	2nd Monday, 6PM 3 year term	2026-2028	Cody Evander
		2024-2026	Isabella Margli
		2025-2027	Mark Thompson
		2026-2028	Jon Hazen
		2024-2026 2025-2027 City Council Liaison	Carmie Mick Keith Louwagie Andrew Mooney
Properties Number Official		City Engineer	Randy Sabart
Safety Coordinator		Public Works Director	Ryan Wensmann
Weed Control Commissioner		Mayor [assistant]	Adam Scepaniak Eric Poissant

2026 Designations

Designations are required to be approved the 1st meeting of each year

Official Depositories

Sentry Bank
Magnifi Financial
Kensington Bank
PMA Financial Network (4M Fund)
Moreton Capital Markets
US Bank
RBC Wealth Management
Oppenheimer & Co, Inc.
UBS

Official Newspaper - Legal Notices Alternate

St. Cloud Times
The Newsleaders

Authorized Signers

Adam Scepaniak
David Murphy
Lorraine Bartlett