

Pursuant to due call and notice thereof, the City Council for the City of St. Joseph met in regular session on Monday, March 1, 2021, at 6:00 PM in the St. Joseph Government Center.

Members Present: Mayor Rick Schultz. Councilors Bob Loso, Kelly Beniek

City Representatives Present: Administrator Therese Haffner, City Clerk Kayla Klein, Finance Director Lori Bartlett, Community Development Director Nate Keller, Public Works Superintendent Ryan Wensmann, Police Chief Dwight Pfannenstein, City Engineer Randy Sabart

Oath of Office: Administrator Haffner administered the oath of office to Kevin Kluesner.

Public Comments: *Jacob Czech, SJU Community Representative:* Czech reported on the COVID cases and as of last Friday there was only 1 case. Another initiative is that the college kids will be out partying on March 20<sup>th</sup> for St. Patrick's Day. The Senate sees themselves as the conduit between the students and the college. The Senate is planning on doing a cleanup on the 21<sup>st</sup>. Case day is April 24<sup>th</sup> and there will be clean-up on that day as well.

*Liz Hamak, CSB Senate Representative:* Hamak stated she will be partnering with the Senate on the cleanup days.

Approve Agenda: **Schultz made a motion to approve the agenda; seconded by Beniek and passed unanimously.**

Consent Agenda: **Schultz made a motion to approve consent agenda items a-d and f; seconded by Loso and passed unanimously.**

- a. Minutes – **Requested Action:** Approve the minutes of February 16, 2021 and February 18, 2021.
- b. Bills Payable – **Requested Action:** Approve check numbers 057370-057470, Accounts Payables EFT #1970-1971, Payroll EFT 112027-112040 and Regular Pay Period 3, 3.01, 4, and City Council Pay Period 2.
- c. Millstream Shelter Floor – **Requested Action:** Approve Facility Health Solutions to deep clean and coat the concrete floor at the Millstream Park Shelter in the amount of \$5,715.00.
- d. Salt Shed Cover – **Requested Action:** Approve Cobra Construction's bid in the amount of \$14,380.00 to replace the main cover and one end wall of the salt shed.
- e. ~~Mayor Appointment Amendments – **Requested Action:** Approve the amendments to the Mayor Appointments for 2021.~~
- f. Off-Site Gambling Permit – **Requested Action:** Approve Resolution 2021-012 Approving the Application to Conduct Off-Site Gambling for St. Joseph Lions.

*Consent Agenda Item e, Mayor Appointment Amendments:* Loso noted that for EDA appointments, those that are appointed initially must serve the remainder of their terms unless there is a resignation. The amended appointments would take Councilmember Beniek off of EDA, replacing her with Councilmember Kluesner.

The Council directed staff to review the by-laws and establishing resolution for the EDA.

**Schultz moved to approve item 4e Mayor Appointment Amendments contingent upon the findings of the EDA's rules regarding appointments; seconded by Beniek and passed unanimously.**

Wastewater System Use Agreement Exhibit C Amendment: In 2018-2019, the City of Foley began exploring options to expand their wastewater plant. Foley requested to connect to the St. Cloud Treatment System. The best way for Foley to become a user is to buy the pooled capacity from other users that have the capacity to sell. The cities of St. Augusta, St. Joseph and Sartell have the most capacity to sell. An amendment to Exhibit C of the Wastewater Treatment System Use Agreement would need to be approved by all users of the system. At this time, no other cities have formally adopted the amendment. Staff is recommending the City Council wait until other cities have reviewed and adopted the

change. Council consensus was to wait until further information is gathered and the amendment has been reviewed by all users.

Community Center Architect: The Community Center Planning Committee most recently met on February 23, 2021 and recommends the City Council hire HMA Architects as the architect for the Community Center/Jacob Wetterling Recreation Center. The other option would be for the city to move forward with the Request for Proposals (RFP) process.

Loso preferred the RFP process in order to obtain more than one proposal.

Cluesner noted that if the City were to move forward with HMA, that it doesn't mean the committee will be in charge of all aspects of the project. The City Council will still have final approval.

**Loso moved to approve staff contacting HMA Architects to submit a proposal for the Community/Recreation Center project for review and approval by the City Council; seconded by Beniek and passed unanimously.**

Engineer Reports: The 2021 Street Improvement Project is still in the design phase and Sabart anticipated completion at the end of March, beginning of April.

Mayor Reports: Schultz reported on the following:

- The Newsleaders publication is going from 12 pages to 8 pages
- There are talks about a partnership between the Millstream Arts Festival and some downtown businesses to have weekly outdoor entertainment in the downtown area.
- SnowFest 2021 was successful and the medallion was found on Friday

Adjourn: **Loso made a motion to adjourn at 6:50 PM; seconded by Beniek and passed unanimously.**



Kayla Klein  
City Clerk