

Pursuant to due call and notice thereof, the City Council for the City of St. Joseph met in regular session on Tuesday, January 19, 2021 at 6:00 PM in the St. Joseph Government Center.

Members Present: Mayor Rick Schultz. Councilors Brian Theisen, Bob Loso, Anne Buckvold, Kelly Beniek

City Representatives Present: Administrator Therese Haffner, Public Works Superintendent Ryan Wensmann, Finance Director Lori Bartlett, City Clerk Kayla Klein, City Engineer Randy Sabart, Police Chief Dwight Pfannenstien

Approve Agenda: **Theisen made a motion to approve the agenda; seconded by Schultz and passed unanimously.**

Consent Agenda: **Schultz made a motion to approve the consent agenda; seconded by Theisen and passed unanimously.**

- a. Minutes – **Requested Action:** Approve the minutes of January 4, 2021.
- b. Bills Payable – **Requested Action:** Approve check numbers 057196-057310 and Payroll EFT #112004-112018, Accounts Payables EFT #1961-1965, and Regular Pay Periods 26, 26.1, 1, 1.1, 1.2; Council Pay Periods 12 & 1; and Fire Department Pay Period 1.
- c. Bad Habit Lease Extension – **Requested Action:** Approve the lease agreement between the City of St. Joseph and Bad Habit Brewing Company for a period of six months, January 1, 2021 – June 30, 2021.
- d. Use of Force Policy Update – **Requested Action:** Adopt the Use of Force and Deadly Force Policy for the St. Joseph Police Department.
- e. Donations – **Requested Action:** Approve Resolution 2021-005 Accepting Donations.
- f. Financial Reports – **Requested Action:** Approve the 4th Quarter and December 2020 Financial Reports.
- g. MN Housing Finance Agency Agreement – **Requested Action:** Approve the Program Application Commitment Agreement between the City of St. Joseph and MN Housing Finance Agency.
- h. Premises Permit – **Requested Action:** Approve Resolution 2021-006 Approving A Premises Permit Application for American Legion Post 560 to conduct lawful gambling at Neighbors Route 75.
- i. Families First Coronavirus Response Act Extension – **Requested Action:** Extend the leave requirements expiration date to April 30, 2021.
- j. Mayor Appointments – **Requested Action:** Approve the 2021 Mayor Appointments as presented.
- k. Gateway Church Lease – **Requested Action:** Extend the lease agreement with Gateway Church from December 1, 2020 through January 31, 2021.
- l. Final Pay Application, MN Street Trail – **Requested Action:** Approve Application for Payment No. 8 to R.L. Larson Excavating in the amount of \$30,042.50 for the MN Street Trail Improvements.

Request to Abate Assessment: In 2020, the Council reduced the outstanding assessment on the subject property in an effort to sell the forfeiture property. The owner of 714 1st Ave SW, Terry Mick, is requesting abatement of the outstanding assessment of \$32,548.79. The site requires soil corrections resulting in significant costs that were not anticipated.

Schultz moved to approve the abatement of the assessment in the amount of \$32,548.79 for 714 1st Ave SW; seconded by Theisen and passed unanimously.

Preliminary & Final Plat, St. Joseph City Hall Addition: Keller presented the preliminary and final plat for the St. Joseph City Hall Addition. The Planning Commission held a public hearing on January 11th and voted unanimously to approve the preliminary and final plat.

Schultz moved to approve Resolution 2021-003 Approving the Preliminary Plat for St. Joseph City Hall Addition; seconded by Theisen and passed unanimously.

Schultz moved to approve Resolution 2021-004 Approving the Final Plat for St. Joseph City Hall Addition; seconded by Theisen and passed unanimously.

Agreement for Professional Services, 2021 Street & Utility Improvements: Haffner presented the agreement for professional services from SEH for the Final Design Phase of the 2021 Street & Utility Improvements at an estimated cost of \$151,500.00.

Schultz moved to execute the agreement between the City of St. Joseph and SEH for the completion of the Final Design Phase for the 2021 Street & Utility Improvements; seconded by Buckvold and passed unanimously.

Department Reports: Each department summarized the past month. Currently all departments are still addressing issues brought by COVID.

Mayor Reports: Schultz reported the all board/commissions meeting will be March 23rd at the Government Center. Additionally, the Council will have work sessions on 4th Tuesday of every odd numbered month at 5:30 PM in the multi-purpose room.

Schultz attended the APO meeting where the reconstruction of Highway 15 in St. Cloud was discussed.

Adjourn: **Schultz made a motion to adjourn at 6:30 PM; seconded by Theisen and passed unanimously.**



Kayla Klein
City Clerk