

Pursuant to due call and notice thereof, the City Council for the City of St. Joseph met in regular session on Monday, January 4, 2021 at 6:00 PM in the St. Joseph Government Center.

Members Present: Mayor Rick Schultz. Councilors Brian Theisen, Bob Loso, Anne Buckvold

City Representatives Present: Administrator Therese Haffner, Public Works Superintendent Ryan Wensmann, Finance Director Lori Bartlett, City Clerk Kayla Klein, City Engineer Randy Sabart, Police Chief Dwight Pfannenstern

Others Present: Kelly Beniek

Oath of Office: Haffner administered the Oath of Office to Mayor Schultz, Councilmember Loso, and Councilmember Beniek.

Acting Mayor: **Schultz moved to nominate Theisen for Acting Mayor; seconded by Loso and passed unanimously.**

Approve Agenda: **Schultz made a motion to approve the agenda; seconded by Theisen and passed unanimously.**

Consent Agenda: **Theisen made a motion to approve the consent agenda; seconded by Loso and passed unanimously.**

- a. Minutes – **Requested Action:** Approve the minutes of December 21, 2020.
- b. Bills Payable – **Requested Action:** Approve check numbers 055505-055568 and Payroll EFT #111788-111800 and Accounts Payables EFT #001908.
- c. Annual Designations – **Requested Action:** Execute Resolution 2021-001 Approving the Annual Designations for the city newspaper and official depositories.
- d. City Claims – **Requested Action:** Adopt Resolution 2021-002 Authorizing the Delegation to Pay Claims prior to Council Review and Authorizing the Listed Positions to hold City Credit Cards.
- e. Application for Payment No. 9 & Change Order #1 – **Requested Action:** Approve Application for Payment No. 9 & Change Order No. 1 in the amount of \$124,107.29 to R.L. Larson Excavating, Inc. for the 2019 Industrial park East Improvements.

Mayor Reports: Schultz stated the community center committee will begin meeting again. Mayor appointments will be up for approval at the January 19th City Council meeting.

Haffner gave a brief update on the food shelf. Staff has a meeting schedule with the monastery and the college to discuss space availability.

Adjourn: **Loso made a motion to adjourn at 6:10 PM; seconded by Theisen and passed unanimously.**



Kayla Klein
City Clerk